

**GOVERNMENT OF ANDRHA PRADESH  
ABSTRACT**

Establishment - Finance Department – Permission to encashment of earned leave to Smt K.Padmaja, Joint Director, Internal Audit wing, Finance Department – Orders - Issued.

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**FINANCE (OP.I) DEPARTMENT**

**G.O.Rt.No. 643**

**Dated.25- 02-2012**

**Read the following:-**

1. Cir.Memo No 14781-C/278/FR.I/2011 of Finance (FR.I) Dept, dt22.06.2011
2. Application from Smt K.Padmaja, Joint Director, Internal Audit wing, Finance Department.

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**ORDER:**

In terms of orders issued in the reference first read above, Smt K.Padmaja, Joint Director, Internal Audit wing, Finance Department is permitted to surrender Earned leave as shown in the Annexure to this order.

2. Certified that the encashment of earned leave now permitted for the financial year 2011-2012 has not been sanctioned and availed by the officer earlier.
3. Necessary entries have been made in the S.R. of the concerned.
4. The Finance (Claims) Department shall draw and credit the amount to the officer's bank account through ECS.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**M.SUBRAHMANYAM  
JOINT SECRETARY TO GOVERNMENT**

To

The Officer .

Copy to:

The Finance (Claims) Department.

The Deputy Pay and Accounts Officer, Secretariat Branch, Hyderabad.

SF/SC's.

**//FORWARDED::BY ORDER//**

**SECTION OFFICER**

**P.T.O**

**ANNEXURE TO G.O.Rt.No. 643 , FINANCE (OP.I) DEPARTMENT,**  
**DATED:25-02-2012.**

Sl. No	Name and Designation	Surrender of leave availed previously		Surrender of leave availed now		No. of days Surrendered	Balance of Earned leave
		From	To	From	To		
1	Smt K.Padmaja, Joint Director, Internal Audit wing, Finance Department	26.02.2010	13.03.2010	02.02.2012	02.03.2012	30	57

**SECTION OFFICER**